COMMONWEALTH of VIRGINIA

Commonwealth Transportation Board

W. Sheppard Miller, III
Chairperson

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**DRAFT MINUTES**
**MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**
**ACTION MEETING**
VDOT Central Auditorium
1221 East Broad Street
Richmond, Virginia 23219
December 9, 2025

The Action meeting of the Commonwealth Transportation Board was held in the Central Office Auditorium of the Virginia Department of Transportation in Richmond, Virginia, on December 9, 2025. The Chairman, W. Sheppard Miller, presided and called the meeting to order at 4:38 p.m.

Messrs. Byers, Coleman, Davis, Good, Lawson, Laird, Minchew, Stant, Ms. Dunlop, Ms. Green, Ms. Sellers, Mr. Brich, ex officio, Commissioner of Highways and Ms. Tiffany Robinson, ex officio, Director of the Department of Rail and Public Transportation

Absent: Messrs. Fowlkes, Gribbin and Smoot

**Public Comments:**

Ms. Kate Wofford, Executive Director of *Alliance for Shenandoah Valley*, addressed the Board regarding the Shenandoah Rail Trail, a presentation was made on this item during the December 9, 2025, CTB Workshop meeting.

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Dr. Don Hyman, Woodstock Virginia, spoke on the Shenandoah Rail Trail project.

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**Approval of Minutes:**

**November 10, 2025**
Made By: Ms. Sellers, Seconded By: Mr. Good
Motion carried; minutes approved.

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**INFRASTRUCTURE INVESTMENT DIVISION:**

**Agenda 1.** Action on Revised FY26-31 Six-Year Improvement Program Transfers For October 18, 2025, through November 14, 2025.
Made By: Mr. Coleman, Seconded By: Mr. Lawson
Motion carried, resolution approved, unanimously.

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**Agenda 2.** Action on Addition of Projects to the Six-Year Improvement Program For Fiscal Years 2026-2031.
Made By: Mr. Byers, Seconded By: Mr. Minchew
Motion carried, resolution approved, unanimously.

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**Agenda 3.** Action on SMART SCALE Project Cancellation
Bus Purchase and Additional Bus Shelters
(UPC 110806), located within the Hampton Roads District.
Made By: Mr. Stant, Seconded By: Mr. Coleman
Motion carried, resolution approved, unanimously.

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**LOCAL ASSISTANCE DIVISION:**

**Agenda 4.** Action on Revenue Sharing Program Guidelines Update.
This item failed to gain a supporting motion forwarding the item to a vote, subsequently the item was not voted on.

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**OFFICE INTERMODAL PLANNING AND INVESTMENT:**

**Agenda 5.** Action on Actions to Modify the Policy for Development and Monitoring of VTrans Long-term Risk and Opportunity Register, adopt 2025 VTrans Strategic Actions, and direct submittal of a summary of VTrans to the Governor and the General Assembly.
Made By: Ms. Green, Seconded By: Mr. Laird
With Mr. Minchew voting no, citing his understanding of the Code of Virginia as it relates to this item, the vote was taken with Mr. Minchew, Ms. Dunlop, Mr. Good, Mr. Lawson, Ms. Sellers, Mr. Coleman and Ms. Stant voting no; Ms. Green, Mr. Laird, Mr. Davis and Mr. Byers voting yes, the motion failed.

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**Agenda 6.** Action on Thomas Jefferson Planning District Commission SMART SCALE Factor Weighting Typology Change.
Made By: Mr. Byers, Seconded By: Mr. Davis
Motion carried, resolution approved, unanimously.

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**SCHEDULING AND CONTRACT:**

**Agenda 7.** Bids.

Recommending award of Order Number M18
Located within the Hampton Roads District.
Made By: Mr. Stant, Seconded By: Ms. Sellers
Motion carried, bid approved, unanimously.

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Recommending award of Order Number N20
Located within the Bristol District.
Made By: Mr. Lawson, Seconded By: Mr. Laird
Motion carried, bid approved, unanimously.

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Recommending award of Order Number 155
Located within the Bristol District.
Made By: Ms. Dunlop, Seconded By: Mr. Stant
Motion carried, bid approved, unanimously.

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Recommending award of Order Number 157
Located within the Bristol District.
Made By: Ms. Dunlop, Seconded By: Mr. Coleman
Motion carried, bid approved, unanimously.

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Recommending award of Order Number 562
Located within the Hampton Roads District.
Made By: Mr. Stant, Seconded By: Mr. Coleman
Motion carried, bid approved, unanimously.

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Recommending award of Order Number 742
Located within the Culpeper District.
Made By: Mr. Byers, Seconded By: Ms. Green
Motion carried, bid approved, unanimously.

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Recommending award of Order Number N39
Located within the Salem District.
Made By: Ms. Dunlop, Seconded By: Mr. Laird
Motion carried, bid approved, unanimously.

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Recommending award of Order Number 277
Located within the Salem District.
Made By: Ms. Green, Seconded By: Ms. Dunlop
Motion carried, bid approved, unanimously.

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Recommending award of Order Number 279
Located within the Salem District.
Made By: Ms. Green, Seconded By: Ms. Dunlop
Motion carried, bid approved, unanimously.

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Recommending award of Order Number DB142
Located within the Culpeper District.
Made By: Mr. Byers, Seconded By: Mr. Laird
Motion carried, bid approved, unanimously.

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Recommending award of Order Number DB134
Located within the Hampton Roads District.
Made By: Mr. Stant, Seconded By: Mr. Coleman
Motion carried, bid approved, unanimously.

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Recommending award of IFB Number160056
Located within the Richmond District.
Made By: Mr. Davis, Seconded By: Mr. Lawson
Motion carried, bid approved, unanimously.

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**NEW BUSINESS:**

Action on resolution commending former Chief Financial Officer, Laura Farmer.

Made By: Mr. Stant, Seconded By: Dr. Smoot
Motion carried, resolution approved, unanimously.

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**ADJOURNMENT:**

The meeting adjourned at 5:38 p.m. on December 9, 2025.
Respectfully Submitted:
Carol Mathis,
Assistant Secretary to the Board

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